Modernized ACE Portal

Create a Portal Account and Log In

February 2022

U.S. Customs and Border Protection

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TOPIC 1: CREATE A MODERNIZED ACE PORTAL ACCOUNT AND LOG IN

INTRODUCTION

Before you can access the Modernized ACE Portal, you must create a Modernized ACE Portal account. You can link your Legacy ACE account to your new Modernized ACE Portal account to synchronize your roles. This is a one-time step for the first login.

You can view all your Legacy ACE accounts in the Modernized ACE Portal and toggle between the two applications without logging in again.

IMPORTANT: Your ACE Accounts must be active and in good standing to link from the Legacy ACE Portal to the Modernized ACE Portal. Additionally, we recommend using Google Chrome or Edge to access the ACE Modernized Portal.

All fields are required.

ONE TIME ACCOUNT CREATION FOR A MODERNIZED ACE PORTAL ACCOUNT

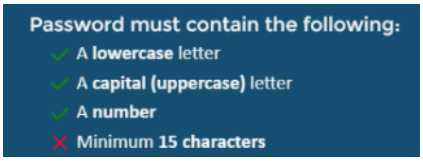
1. In an Internet browser (Chrome or Edge), type https://ace.cbp.gov.
2. In the **Welcome to the ACE Secure Data Portal** page, select the **Trade/PGA User Login** button.

U.S. Customs and Border Protection
Welcome to the ACE Secure Data Portal
Facilitating legitimate trade by automating tools and information
Sign in to ACE
When accessing the modernized ACE Portal for t
password (even if users already have an ACE Port
existing ACE Portal access by entering their legac
new username and password or PIV card.
CBP User Login
Trade/PGA User Login
Notice to All Users
You are about to access a Department of Homela
for official U.S. Government information and use.
measure does not establish an expectation of pri

3. In the login screen, select the **CREATE AN ACCOUNT** button.

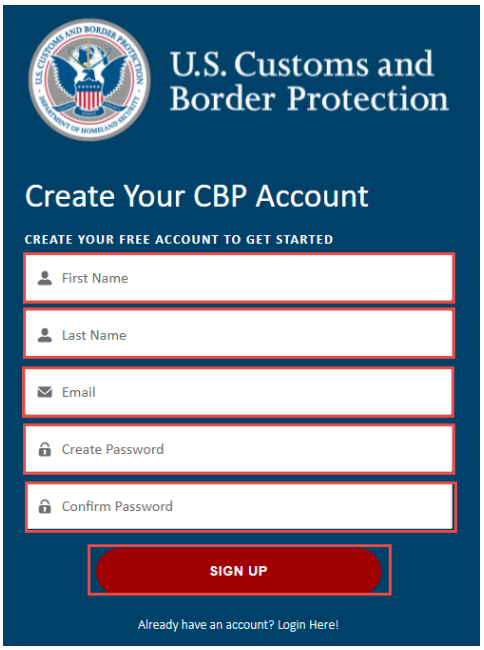
4. In the **Create Your CBP Account** pane:
   a. In the **First Name** field, type *your first name*.
   b. In the **Last Name** field, type *your last name.*
   c. In the **Email** field, type *your work email address*.
   d. In the **Create Password** field, type a *password*.

NOTE: Passwords must have at least 15 characters at least one lower case letter, one upper case letter, and a number.



TIP: As you create your password, a checkmark displays when each criterion has been met.

   e. In the **Confirm Password** field, re-type *your password*.
   f. Select the **SIGN UP** button.



TIP: When you select the **First Name** field, a dialog box may display with your name and email address. Selecting anywhere in this dialog box auto-populates all fields except the **Create Password** and **Confirm Password** fields.

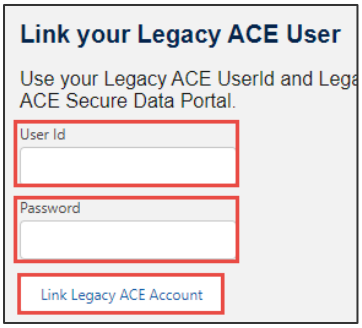
5. In the **Two Factor Authentication** page:
   a. In the **Security Token** field, type the six-digit code sent to your email address.
   b. Select the **Verify** button.

U.S. Customs and Border Protection
Two Factor Authentication
Enter the Security Token that has been sent to the email associated with your account
Security Token
Resend Security Token
VERIFY

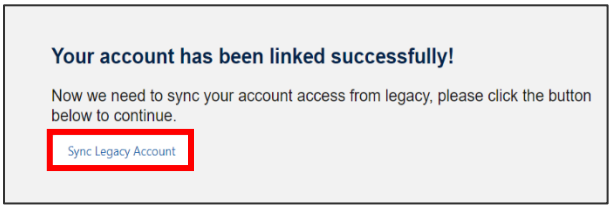
6. In the page that displays, select the **ACCEPT TERMS** button.

U.S. Customs and Border Protection
You are about to access a Department of Homeland Security computer system. This computer system and data therein are property of the U.S. Government and provided for official U.S. Government information and use. There is no expectation of privacy when you use this computer system. The use of a password or any other security measure does not establish an expectation of privacy. By using this system, you consent to the terms set forth in this notice. You may not process classified national security information on this computer system. Access to this system is restricted to authorized users only. Unauthorized access, use, or modification of this system or of data contained herein, or in transit to/from this system, may constitute a violation of section 1030 of title 18 of the U.S. Code and other criminal laws. Anyone who accesses a Federal computer system without authorization or exceeds access authority, or obtains, alters, damages, destroys, or discloses information, or prevents authorized use of information on the computer system, may be subject to penalties, fines or imprisonment. This computer system and any related equipment is subject to monitoring for administrative oversight, law enforcement, criminal investigative purposes, inquiries into alleged wrongdoing or misuse, and to ensure proper performance of applicable security features and procedures. DHS may conduct monitoring activities without further notice.
DECLINE
ACCEPT TERMS

7. In the **Link your Legacy ACE User** page:
   a. In the **User Id** field, type *your Legacy ACE user ID*.
   b. In the **Password** field, type *your Legacy ACE password*.
   c. Select the **Link Legacy ACE Account** button.



8. In the **Your account has been linked successfully!** dialog box, select the **Sync Legacy Account** button.


Your account has been linked successfully!
Now we need to sync your account access from legacy, please click the button below to continue.
Sync Legacy Account

The **Welcome to ACE** homepage displays.

IMPORTANT: When your Modernized ACE Portal and Legacy ACE accounts are linked, your roles are synchronized. Registering and linking to the Legacy ACE Portal is a one-time step.

Your ACE Account must be active and in good standing to link from the Legacy ACE Portal to the Modernized ACE Portal.

SUBSEQUENT LOG INTO THE MODERNIZED ACE PORTAL

1. In an Internet browser (Chrome or Edge), type https://ace.cbp.gov.
2. In the **Welcome to ACE Secure Data Portal** page, in the **Sign into ACE** pane, select the **Trade/PGA User Login** button.

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Welcome to the ACE Secure Data Portal
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CBP User Login
Trade/PGA User Login
Notice to All Users
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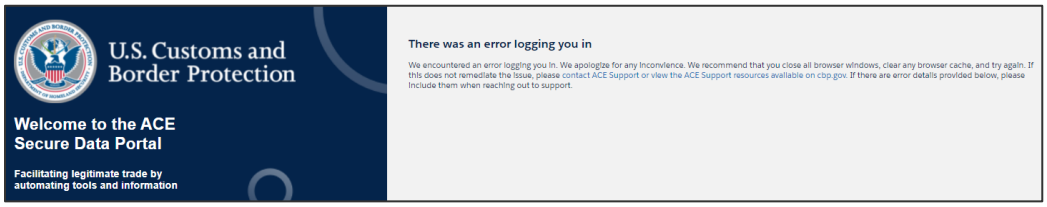
for official U.S. Government information and use
measure does not establish an expectation of pri

3. In the log in page:
   a. In the **Email** field, type *the email address you used to set up your account.*
   b. In the **Password** field, type *the password you used to set up your account.*
   c. Select the **LOG IN** button.

The **Two Factor Authentication** page displays. An email is automatically sent to your login email address.

TIP: If you receive a login error, follow the directions in the error message to restore your access.


U.S. Customs and Border Protection
Welcome to the ACE Secure Data Portal
Facilitating legitimate trade by automating tools and information
There was an error logging you in
We encountered an error logging you in. We apologize for any inconvenience. We recommend that you close all browser windows, clear any browser cache, and try again. If this does not remediate the issue, please contact ACE Support or view the ACE Support resources available on cbp.gov. If there are error details provided below, please include them when reaching out to support.

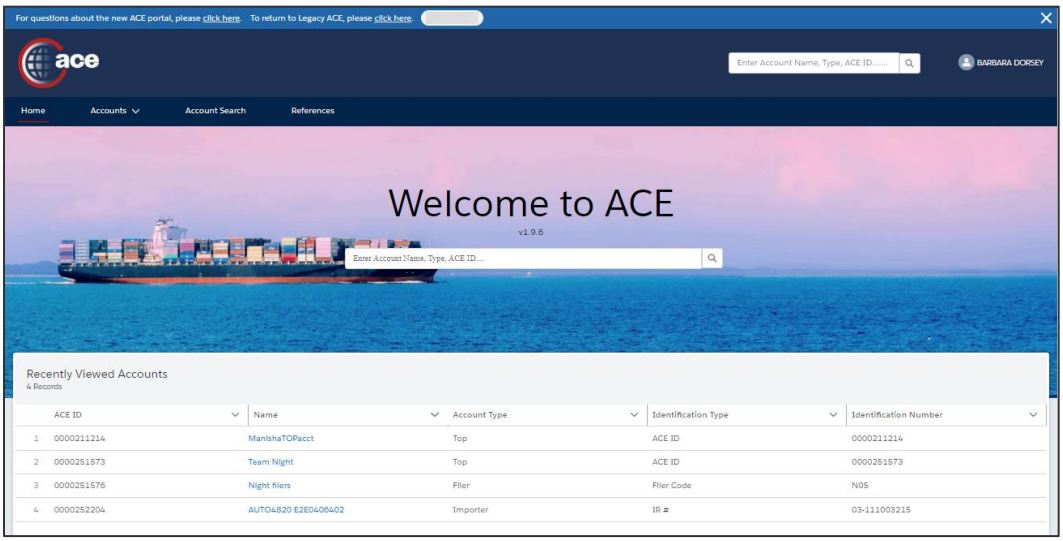
4. In the **Two Factor Authentication** page:
   a. In the **Security Token** field, type the six-digit code sent to your email address.
   b. Select the **Verify** button.

U.S. Customs and Border Protection
Two Factor Authentication
Enter the Security Token that has been sent to the email associated with your account
Security Token
Resend Security Token
VERIFY

5. In the page that displays, select the **ACCEPT TERMS** button.

U.S. Customs and Border Protection
You are about to access a Department of Homeland Security computer system. This computer system and data therein are property of the U.S. Government and provided for official U.S. Government information and use. There is no expectation of privacy when you use this computer system. The use of a password or any other security measure does not establish an expectation of privacy. By using this system, you consent to the terms set forth in this notice. You may not process classified national security information on this computer system. Access to this system is restricted to authorized users only. Unauthorized access, use, or modification of this system or of data contained herein, or in transit to/from this system, may constitute a violation of section 1030 of title 18 of the U.S. Code and other criminal laws. Anyone who accesses a Federal computer system without authorization or exceeds access authority, or obtains, alters, damages, destroys, or discloses information, or prevents authorized use of information on the computer system, may be subject to penalties, fines or imprisonment. This computer system and any related equipment is subject to monitoring for administrative oversight, law enforcement, criminal investigative purposes, inquiries into alleged wrongdoing or misuse, and to ensure proper performance of applicable security features and procedures. DHS may conduct monitoring activities without further notice.
DECLINE
ACCEPT TERMS

The **Welcome to ACE** home page displays.


For questions about the new ACE portal, please click here. To return to Legacy ACE, please click here.
ace
Enter Account Name, Type, ACE ID.....
BARBARA DORSEY
Home
Accounts
Account Search
References
Welcome to ACE
v1.9.6
Enter Account Name, Type, ACE ID...
Recently Viewed Accounts
4 Records
ACE ID
Name
Account Type
Identification Type
Identification Number
1 0000211214 ManishaTOPacct Top ACE ID 0000211214
2 0000251573 Team Night Top ACE ID 0000251573
3 0000251576 Night filers Filer Filer Code NOS
4 0000252204 AUTO4820 E2E0406402 Importer IR # 03-111003215

TOPIC 2: ACCESS THE LEGACY ACE PORTAL FROM THE MODERNIZED ACE PORTAL

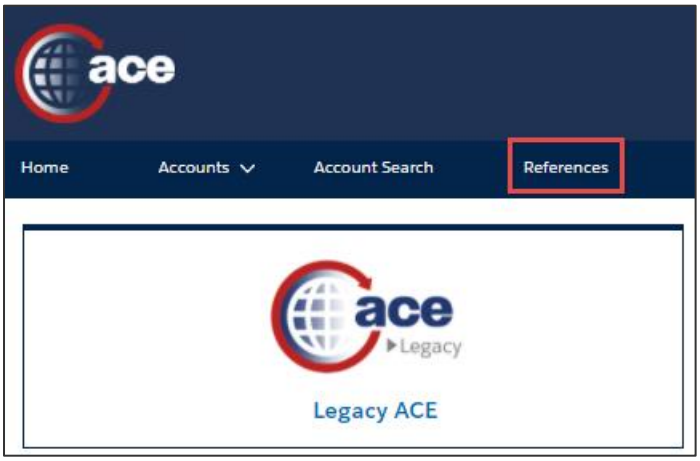
INTRODUCTION

All information in the Modernized ACE Portal is synchronized with the Legacy ACE Portal. Any updates you make in Legacy ACE Portal are visible in the Modernized ACE Portal. Any updates you make in the Modernized ACE Portal are visible in the Legacy ACE Portal.

Until all Legacy ACE Portal functionality is available in the Modernized ACE Portal, you can access the Legacy ACE Portal through the Modernized ACE Portal.

ACCESS THE LEGACY ACE PORTAL FROM THE MODERNIZED ACE PORTAL

1. In the **Welcome to ACE** page:
   a. Select the **References** tab.
   b. Select the **Legacy ACE** hyperlink.



The Legacy ACE Portal displays bypassing the login screen.